VOYA Online Enrollment Instructions

1. Go to https://enroll.voya.com

•

- 2. Enter the plan and verification numbers for the plan(s) you wish to enroll in. You must enroll in each plan separately.
 - (Mandatory) DRBA DEFINED CONTRIBUTION 401A PLAN
 - o Plan Number 664106
 - Verification Number- 065850
 - (Voluntary) DRBA EMPLOYEES 457B PLAN
 - o Plan Number 664105
 - Verification Number- 065850



Your retirement savings plan enrollment center Take an important first step toward being ready for tomorrow.

Join the movement and start here!

664106	0
l C Constant office to a second of	
/erification Number*	
065805	0
LET'S GO	
LET'S GO	

Protected by reCAPTCHA.

Already enrolled? Access your account online.

Not ready to enroll yet or recently enrolled?



Either way, you can review Important Information about your employer-sponsored retirement savings plan.

So what's all this talk about Orange Money®?



Your employer-sponsored retirement savings plan is a great way to put away your Orange Money.

3. Enter your personal information

DELANARE NUTR A SAF AUTOMOTIV			Need Help? / ¿Necesita Ayuda?	
ABOUT ME	SET A GOAL	ENROLLMENT CHOICES	REVIEW & CONFIRM	
	T 11			
	Tell us more	about you.		
	Let's get a few deta	ails out of the way.		
Personal Info			* Required	
First Name*	M.I. Last Na	ame*	Suffix Gender -	
		ZIP Code*		
Street Address*	Apt./Suite/P.O.Box	19709		
City*	State*			
Middletown	Delaware	-		
Why do we ask for your email and m	obile phone number?			
• Why do we ask for your email and me Email Address*	obile phone number? Confirm Email*			
Why do we ask for your email and me Email Address* Mobile Phone Number	obile phone number? Confirm Email*			
Why do we ask for your email and mean for the second seco	obile phone number? Confirm Email*			
Why do we ask for your email and mean of the second secon	obile phone number? Confirm Email*			
Why do we ask for your email and me Email Address* Mobile Phone Number Daytime Phone Number Employment Annual Salary*	obile phone number?			
Why do we ask for your email and means the set of t	obile phone number? Confirm Email*			
Why do we ask for your email and me Email Address* Mobile Phone Number Daytime Phone Number Employment Annual Salary* Number of pay periods per year*	obile phone number?			
Why do we ask for your email and mean of the second se	obile phone number?			
Why do we ask for your email and me Email Address* Mobile Phone Number Daytime Phone Number Employment Annual Salary* Number of pay periods per year*	obile phone number?	ation you entered before contin	nuing.	

4. You can enter your retirement goals or you can leave the default information

BRBA BLAY MIR INNER			Need Help? / ¿Necesita Ayuda? About My Plan In
ABOUT ME	SET A GOAL	ENROLLMENT CHOICES	REVIEW & CONFIRM
For most savers	Okay, now it's time to s, it helps to have a goal in mi	o set some goals. nd to know where you stand	l. It's okay if you
aren't sure what	your goal is yet. Give us you	r best guess—you can mak	e changes later.
We'll use	your information to estimate I I want to retire at age 67 to have 70% * of my pr I have already save	how ready you may be for n and save enough re-retirement income. ed \$0. ace at least 70% of their annual income.	etirement.
	, based on these g	oals will you be ready	2

5. If you are not interested in purchasing the Morning Star Retirement Manager, please click "No Thanks"

Setting a financial goal is one thing. Reaching it is another.
would you like some help?
Your employer offers the opportunity for you to receive professional investment advice through Morningstar® Retirement Manager ⁵³⁴
M RNINGSTAR
Morningstar Retirement Manager is a fee-based managed account program offered by Morningstar Investment Management LLC. When you elect this program, you hand over the responsibility of managing your retirement account to Morningstar's investment professionals.
The Retirement Manager program: Provides professional investment selection Recommends an appropriate savings level Develops a retirement goal for you to work toward Monitors your account quarterly and makes adjustments so you can stay focused on reaching your goal Delivers regular progress reports so you always know how you're doing
If Retirement Manager sounds like something you would like to elect, simply complete the acknowledgment section below and choose the option to "Select This Service".
I acknowledge the following: I have received the <u>Morningstar Summary and Fee Disclosure</u> . I have received the <u>Morningstar Agreement</u> . Privacy, Notice and Form ADV Part 2A and Part 28. I agree to the terms and conditions described in the above documents, including information about any applicable fees. After I enroll in the Morningstar program, the program fee will be deducted from my account. I can cancel my membership in the program at any time. All advisory services are provided by Morningstar, a federally registered investment advisor independent of Voya. Neither Morningstar nor Voya guarantee future results or performance.
NO THANKS SELECT THIS SERVICE
You can change your mind later.
Voya and its companies are not affiliated with Morningstar Investment Management LLC or its affiliates and receive no fee or other

6. Review the estimated information then click "Guide Me" to enroll in a pre-defined investment strategy



- 7. Choose one of the investment options. It is *recommended* to enroll in the fund that is closest to your 65th birthday.
 - a. For example, a person born in 2000 would be 65 in the year 2065. therefore, based on the below funds, it is recommended that they choose American Funds 2065 Target Date R6. Please note the fund portfolio tends to be less risky and yield lower ROI for the funds the closer the fund is to the retirement date.



8. Review your choice. If you are okay with your choices, click "GO WITH THESE CHOICES".

Here's what your monthly income in retirement could look like.

Your estimate includes Social Security and any existing retirement savings you entered.

	You may have \$ 1,360 Include Social Security F Income (?)	You may need \$ 3,823 Retirement • _Ltc	You might be short \$ 2,463 aw do we come up with your number? nange my retirement goals
Details			
Dayra, it's time	e to make an investment selection be	elow for contributions in	this plan.
	Select an investment option:		
	A single investment that's p managed and aligns with retirement year <u>**** American Funds 2065 Tar</u>	rofessionally my chosen g <u>et Date R6</u>	
	More Investment Options	• •	
	GO WITH TIMESE CHOR	CES	
	And don't worry, you'll be able to make chang	es after you've enrolled.	

9. If you have your beneficiaries selected and their information, click "Elect Now"

Now let's talk about beneficiaries. A beneficiary can be any person or entity you choose to receive the benefits of your retirement account after you die. It is important that you designate a beneficiary so that your plan assets are paid as you desire in the event of your death. If you do not designate any beneficiaries your account assets will be paid in accordance with the plan document that governs your retirement plan. Generally speaking, your account will be paid to your estate unless othenwise specified. Please consult with your employer or Plan Administrator for additional information. Note: If one or more of your named beneficiaries has a disability or special need and currently receives government benefits or may receive them in the future, please review the <u>Yoya Cares@ website</u> to help better understand how receiving beneficiary payouts may affect their eligibility for other benefits. If you need more time to review the website, consider bookmarking it for later reading and electing your beneficiaries after your enrollment is complete. Would you like to elect your beneficiaries now or later?
ELECT LATER ELECT NOW

Single			
Beneficiary 1		D <u>Start Over</u>	
Beneficiary Type*	•		
	Туре*		
Relationship*	Primary		
This beneficiary lives at n	my current home address		
This beneficiary lives at n	my current home address		
This beneficiary lives at n Foreign address (outside Street Address	the United States)		
This beneficiary lives at n Foreign address (outside Street Address	the United States)		
This beneficiary lives at n Foreign address (outside Street Address City	bequal Percent to all my current home address the United States) Apartment / Suite / P.O. ZIP Code State		
This beneficiary lives at n Foreign address (outside Street Address City Phone Number	The United States) Apartment / Suite / P.O ZIP Code State		
This beneficiary lives at n Foreign address (outside Street Address City Phone Number Add another beneficiary	The United States) Apartment / Suite / P.O ZIP Code State		

10. Enter your beneficiary information and click "SUBMIT"

11. Review the information and check the box to acknowledge. Then click the "Enroll Now" button.

penericiary payouts may anect their engionity for other penerits. If you need more time to review the website, consider bookmarking it for later reading and electing your beneficiaries after your enrollment is complete To authorize the withdrawal of contributions from my paycheck I will: Final step to Contact my employer or payroll administrator to complete the payroll authorization process. complete your enrollment My enrollment is not complete until I provide this authorization. I acknowledge that: All account information and transactions are subject to terms of my plan. FOR ANNUITY CONTRACT AND FUNDING AGREEMENT PRODUCTS: I understand that my employer has selected a group annuity contract or group funding agreement to fund a tax-qualified arrangement; that the tax laws provide for deferral of taxation on earnings on account balances; and that, although the annuity contract or funding agreement provides features and benefits that may be of value, it does not provide any additional deferral of taxation beyond that provided by the tax-qualified arrangement itself. I provide my informed consent to the electronic delivery of Important Information by Voya via this website. I understand that this consent applies to the documents available on this website during the period of my enrollment. I understand that the most recent versions of these documents are available on the website. I will be able to select paperless or mail delivery options and manage my communication preferences on the participant website once I have successfully enrolled. Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance may be guilty of a crime and may be subject to fines and confinement in prison. I understand that by selecting the Enroll Now button, I acknowledge the above statements and affirm that I have reviewed Important Information-including fees, investment options and investment performance-prior to submitting my enrollment choices. 2 **KBACK** ENROLL NOW

12. If you wish to be contacted by Voya regarding consolidating and previous retirement accounts, check "Yes", enter your information then click "Contact Me"

You've enrolled in your plan DELAWARE RIVER AND BAY AUTHORITY

Your Enrollment Selections

Confirmation of your enrollment will be sent to the email address you provided. For security purposes, details of your enrollment elections and a confidential Personal Identification Number (PIN) will be sent by U.S. mail once your account is established on our systems. You will need your PIN to use Voya's phone services and register for online account access. Instructions for registering your account will be included in the materials you receive.

When your enrollment selections are complete, please Exit to end your enrollment session.

You've taken the most important step. Now consider taking a few more.

Would you like to consolidate any previous retirement accounts?

YES, I would like someone to contact me about consolidating all of my retirement savings.

This retirement plan can become your focal point for all your retirement savings resources, when you pull all your qualified savings together in one place. We can provide the administrative support to help set it up and inform you of your options. Just include the information needed here, and we'll be in touch shortly.

ane		
Phone Number*	Best time to contact*	
	Anytime	

+Denvined



13. When complete, you will receive the below confirmation page

ALC	Need Herp? / //Necesta Ayuda? About My Plan
Way to g	o, !
You've enrolled in your plan DELAW	ARE RIVER AND BAY AUTHORITY
Your Enrollme	nt Selections
Confirmation of your enrollment will be sent to the email adde enrollment elections and a confidential Personal identification is established on our systems. You will need your PIN to use access. Instructions for registering your account will be included	ess you provided. For security purposes, details of your Number (PIN) will be sent by U.S. mail once your account Voya's phone services and register for online account ted in the materials you receive.
When your enrollment selections are complete, please \underline{Ext} to	end your enrollment session.
You've taken the most important ste	p. Now consider taking a few more.
Would you like to consolidate any previous ret	irement accounts?
Thank you for your interest in consolidating your accounts. You will	be contacted shortly
Manage your retirement account	
Download MORU E ADD	

If you wish to enroll in the (Voluntary) DRBA EMPLOYEES 457B PLAN, go to <u>https://enroll.voya.com</u>

- Plan Number 664105
- Verification Number- 065850

VOYA.			
	Your retirement savings plan e Take an important first step toward being	enrollment center g ready for tomorrow.	
	Join the movement and start here! Plan Number* (*) LET'S GO "Required Protected by reCAPTCHA. Already enrolled? <u>Access your account online.</u>	<section-header></section-header>	
	Your retirement savings plat Take an important first step toward	an enrollment center being ready for tomorrow.	
	Join the movement and start here! Plan Number 664105 ⑦ Verification Number 065850 ⑦	Not ready to enroll yet or recently enrolled?	***
-	LET'S GO "Required Protected by reCAPTCHA. Already enrolled? <u>Access your account online.</u>	So what's all this talk about Orange Money@? Wour employer-sponsored retirement savings plan is a great way to put away your Orange Money.	

1. Click the checkbox to confirm the plan then enter your personal information

Your Plan		Heed Help: / Areessid Ayada. / alepsi
DELAWARE RIVER AND BA Plan Number: 664105	Y AUTHORITY	
Review the plan information above a	and confirm it is the plan in which you intend to enroll.	representative
YES, I confirm this is my plan.*	your plan number again or contact your employer or plan	representative.
You can view Important Information	about your retirement program-including fees, investme	ent options and investment performance
The options presented on this webs elected to offer.	ite reflect the design of your retirement program and/or th	e services that your employer has
To begin your plan enrollm	ent. please enter the following:	* Required
Social Security Number*	Confirm Social Security Number*	
Date of Birth*		
ZIP Code*		
ersonal Info		
		* Required
First Name*	M.I. Last Name*	* Required
First Name* Street Address*	M.I. Last Name* ZIP Code Apt/Suite/P.O.Box 19709	* Required
First Name* Street Address*	M.I. Last Name* ZIP Code Apt/Suite/P.O.Box 19709 State*	* Required
First Name* Street Address* ity* Middletown	M.I. Last Name* ZIP Code Apt/Suite/P.O.Box 19709 State* Delaware	* Required
First Name* Street Address* ity* Middletown mail & Phone Why do we ask for your email and mobile pho	M.I. Last Name* ZIP Code Apt/Suite/P.O.Box 19709 State* Delaware	* Required
First Name* First Name* Street Address* ity* Middletown mail & Phone Why do we ask for your email and mobile pho Email Address*	M.I. Last Name* ZIP Code 19709 State* Delaware • confirm Email*	* Required
First Name* First Name* Street Address* Middletown Middletown Mity do we ask for your email and mobile phy Email Address* Mobile Phone Number	M.I. Last Name* ZIP Code 19709 State* Delaware • Confirm Email*	* Required
First Name* First Name* Street Address* ity* Middletown mail & Phone Why do we ask for your email and mobile phone Email Address* Mobile Phone Number Daytime Phone Number	M.I. Last Name* ZIP Code 19709 State* Delaware • Confirm Email*	* Required
First Name* First Name* Street Address* ty* Middletown mail & Phone Why do we ask for your email and mobile pho Email Address* Mobile Phone Number Daytime Phone Number mployment	M.I. Last Name* ZIP Code 19709 State* Delaware • Confirm Email*	* Required
First Name* First Name* Street Address* ity* Middletown mail & Phone Why do we ask for your email and mobile pho Email Address* Email Address* Daytime Phone Number mployment Annual Salary*	M.I. Last Name* ZIP Code 19709 State* Delaware • Confirm Email*	* Required

2. Read the Client Relationaship Summary then check the box



3. You can enter your retirement goals or you can leave the default information

ay, now it's time of the second second second second goal is yet. Give us y <u>information</u> to estimat	to set some mind to know wh our best guess— te how ready you	e goals. ere you stand. I -you can make may be for retii	lt's okay if you changes later. rement
elps to have a goal in goal is yet. Give us y <u>information</u> to estimat	mind to know wh /our best guess— te how ready you	ere you stand. I -you can make o may be for reti	lt's okay if you changes later. rement
intornation to estima	ite now ready you	may be for retu	
ave 70% * of my	37 and save e pre-retirement ir	nough Icome.	₽.
I have already st ent, the average person may need to	aved \$0.	annual income.	
a, based on these	e goals will you	u be ready?	
e	nt to retire at age (ave 70% * of my I have already s ant, the average person may need to a, based on these	nt to retire at age <u>67</u> and save e ave <u>70%</u> * of my pre-retirement in I have already saved <u>\$0</u> . ent, the average person may need to replace at least 70% of their a, based on these goals will you	nt to retire at age 67 and save enough ave 70% * of my pre-retirement income. I have already saved \$0. ent, the average person may need to replace at least 70% of their annual income. a, based on these goals will you be ready?

4. If you are not interested in purchasing the Morning Star Retirement Manager, please click "No Thanks"

RBA	Need Help? ¿Necesita	Ayuda?
ABC	Setting a financial goal is one thing. Reaching it is another. Would you like some help?	CONFIR
	Your employer offers the opportunity for you to receive professional investment advice through Morningstar® Retirement Manager™	
Fo	M RNINGSTAR	ou er.
	Morningstar Retirement Manager is a fee-based managed account program offered by Morningstar Investment Management LLC. When you elect this program, you hand over the responsibility of managing your retirement account to Morningstar's investment professionals.	
	The Retirement Manager program: Provides professional investment selection Recommends an appropriate savings level Develops a retirement goal for you to work toward Monitors your account quarterly and makes adjustments so you can stay focused on reaching your goal Delivers regular progress reports so you always know how you're doing	
	If Retirement Manager sounds like something you would like to elect, simply complete the acknowledgment section below and choose the option to "Select This Service".	
	 I acknowledge the following: I have received the <u>Morningstar Summary and Fee Disclosure</u>. I have received the <u>Morningstar Agreement</u>. <u>Privacy Notice and Form ADV Part 2A and Part 2B</u>. I agree to the terms and conditions described in the above documents, including information about any applicable fees. After I enroll in the Morningstar program, the program fee will be deducted from my account. I can cancel my membership in the program at any time. All advisory services are provided by Morningstar, a federally registered investment advisor independent of Voya. Neither Morningstar nor Voya guarantee future results or performance. 	
	NO THANKS SELECT THIS SERVICE	
VOYA	You can change your mind later.	
	Voya and its companies are not affiliated with Morningstar Investment Management LLC or its affiliates and receive no fee or other	

- 5. Review the estimated information and adjust your precentage accordingly to your saving goals. If you would like to enroll on a Roth basis then click "See more Saving Options(including Roth)" Please note only the first 2% is matched by the DRBA.
- 6. When you have your election picked, click "Guide Me" to enroll in a pre-defined investment strategy



¹ Assumes a single filer and 22% marginal tax rate based on the annual salary you provided. For illustrative purposes only. Consult with an appropriate tax and/or legal advisor regarding your situation as your individual rate may vary. ①

- 7. Choose one of the investment options. It is *recommended* to enroll in the fund that is closest to your 65th birthday.
 - a. For example, a person born in 2000 would be 65 in the year 2065. therefore, based on the below funds, it is recommended that they choose American Funds 2065 Target Date R6. Please note the fund portfolio tends to be less risky and yield lower ROI for the funds the closer the fund is to the retirement date.



8. If you have your beneficiaries selected and their information, click "Elect Now"

ABOUT ME	SET A GOAL	ENROLLMENT CHOICES	REVIEW & CONFIRM
A beneficiary can t important that you do not designate a your retirement pla consult with your e Note: If one or mo benefits or may re- receiving beneficia consider bookmart	Now let's talk above the any person or entity you choose to receive designate a beneficiary so that your plan ar- ny beneficiaries your account assets will be in. Generally speaking, your account will be imployer or Plan Administrator for additional re of your named beneficiaries has a disabili- ceive them in the future, please review the y ry payouts may affect their eligibility for oth sing it for later reading and electing your be Would you like to elect your ELECT LATER	Dut beneficiaries. we the benefits of your retirement account aff ssets are paid as you desire in the event of y p paid in accordance with the plan document paid to your estate unless otherwise specifi information. lity or special need and currently receives go <u>Voya Cares® website</u> to help better underste er benefits. If you need more time to review neficiaries after your enrollment is complete. r beneficiaries now or later? ELECT NOW	ter you die. It is your death. If you t that governs ied. Please overnment and how the website,

9. Enter your beneficiary information and click "SUBMIT"

Marital Status*			
Single •			
Beneficiary 1		D Start Over	
Beneficiary Type*	*		
	Tunož		
Relationship*	Primary		
Percent	Equal Percent to all		
This beneficiary lives at m	y current home address		
		13	
Foreign address (outside t	he United States)		
Street Address	Apartment / Suite / P.O.	ZIP Code	
City	State	•	

10. Review the information. If this is what you intended then click the acknowledgement check box and click "Enroll Now" button. Please note the automatic increases are optional.

Employee Pre	eTax			
Employeeric				
Contributing 2 [%]	^b of salary or ^{\$} 39 per pay period. O	nly \$30 comes out of	your take-home pay.	This
assumes a singl purposes only. C individual rate m	e filer and 22% marginal tax rate bas Consult with an appropriate tax and/o iay vary. ⑦	sed on the annual salar r legal advisor regardin	y you provided. For il g your situation as yo	lustrative pur
Would you like	to pick up the pace each year	?		
YES,	I would like to set an annual automat	tic increase starting on	09/15/2023	
Please note.	Any changes to my savings rate each ye	ar will be subject to norma	al plan processing.	
Increase my 🕻	mployee PreTax contribution by	until m	y total rate reaches	
I acknowledge All account informat	that: tion and transactions are subject to term	ns of my plan. I provide m	y informed consent to t	he electronic delivery of
Important Information the period of my en	an by Voya via this website. I understand rollment. I understand that the most rece	d that this consent applies ent versions of these doc	s to the documents ava uments are available o	ilable on this website during n the website. I will be able
select paperless or enrolled.	mail delivery options and manage my co	ommunication preference	s on the participant we	bsite once I have successfu
I understar	nd that by selecting the Enroll Now butto Information—including fees, investment	on, I acknowledge the abo options and investment p	ove statements and affi performance—prior to s	rm that I have reviewed ubmitting my enrollment
a la mi a ma				